

SUMMARY MINUTES

1. CALL TO ORDER – ROLL CALL – APPROVAL OF AGENDA

Mayor Kind called the meeting to order at 5:40 P.M.

Present: Committee Members Kind, De La Vega, and Zerby; Chief of Police Mike Meehan; Administrator Laura Holtan; Excelsior City Manager Luger; Shorewood City Administrator Greg Lerud; Tonka Bay City Administrator Crawford; Excelsior Councilmember Jennifer Caron

Excelsior Lake-Minnetonka Chamber of Commerce Executive Director Laura Hotvet; and Community Education Director at Minnetonka Public Schools Tim Litfin were also at the call to order to speak during the Special Event Wages section of the agenda.

Mayor De La Vega moved to approve the agenda. Mayor Zerby seconded. Motion passed 4/0.

2. 2018 HOUSEKEEPING ITEMS

- A. Coordinating Committee Chair
- B. Coordinating Committee Vice-Chair
- C. Coordinating Committee Alternates
- D. Financial Depositories
 - Mayor Kind noted that Greenwood received a better CD rate through Bridgewater
- E. Official Newspaper
- F. Legal Counsel

Motion by Mayor Zerby to approve housekeeping items A - F. Mayor De La Vega seconded. Motion passed 4/0.

3. CONSENT AGENDA

- A. Summary Minutes
 - (1) October 11, 2016 – Quarterly Meeting
- B. Verifieds
 - (1) October - December Verifieds
- C. 2018 Negotiating Committee Report
 - 1. Greg Lerud and Kristi Luger

Motion by Mayor Zerby to approve the consent agenda. Mayor Kind seconded. Motion passed 4/0.

4. MATTERS FROM THE FLOOR – None

5. SPECIAL EVENT WAGES

A. Chief Meehan Address

- a. Recapped that the special event rates for officers was raised from \$75 to \$100 per hour at the October 11, 2017 meeting
- b. Committee had asked for a tiered rate for new special events
- c. Legacy versus non-legacy rates

B. Tim Litfin Address

- a. Asked for reconsideration for the new rates that were implemented at the October 11, 2017 meeting, as he thought it would be difficult to increase the rates of special events
- b. Rates before increase was comparable to neighboring jurisdictions
- c. Not a relationship or service issue, but just a fee issue

C. Laura Hotvet Address

- a. Event rates have been increasing every year
- b. Requested that conversations take place with a licensed security firm with approval from the police department and the committee
 - i. Chief Meehan noted that there are some limitations to what private security can and cannot do
- c. Stated there is a hardship to raise funds and could potentially lead to cutting certain special events
- d. Wants the committee to keep in mind that some of the community events are free events, in which the Chamber relies heavily on sponsors

D. Items to discuss at a later time:

- a. Do some events require police or would private security work
- b. Step increases to the hourly rate
- c. Looking at the number of events held every year

Chief Meehan proposed to leave non-legacy events rates would move to \$150 per hour as laid out in his memorandum, and legacy event rates would move to \$100 per hour over two step increases, increase of \$12.50 in 2018 and an increase of \$12.50 in 2019.

Mayor Kind made a motion to accept Chief Meehan's proposal, with no second. Item was moved to the end of the agenda.

6. PAY EQUITY REPORT

- A. Chief Meehan presented the pay equity report that is due January 31, 2018 and every three years

Motion made by Mayor Zerby to accept the 2018 Pay Equity Report, seconded by Mayor Kind. Motion carries 4/0.

7. LEER COMMUNICATIONS TRAINING

- A. Proposal brought to the operating committee by Greg Lerud, and addressed training for crisis communication
- B. Proposal on how to fund the training
 - a. 2 representatives from each city, 2 representatives from South Lake Minnetonka Police Department, totaling 10 people – Cost of \$6,738 and asking to use from the 2017 surplus once audit has been completed
 - b. Not an urgent matter to make a decision on immediately

Chief Meehan to make it part of the next budget proposal

8. POLICE OVERTIME AT COUNCIL MEETINGS

Motion made to approve individual cities to hire police at an overtime rate to provide security at city council meetings at their general overtime rate (not on a regular basis) by Mayor Zerby, seconded by Mayor Kind. Motion carries 4/0.

9. CHIEF'S UPDATE

- A. Staffing Update
 - a. At capacity for sworn officers
 - b. 2 part time CSO positions, with 1 having a conditional offer, and the 2nd being made a conditional offer next week
- B. Police Video Technology Update
 - a. 1st vendor came back with squad and body cameras for 5 weeks
 - b. Going head to head against another vendor who just came out with a cloud based solution

CLOSED SESSION

At 6:25 p.m., Mayor Zerby moved that the committee go to closed session per 13d.05 sub 3a, to discuss the officers' and sergeants' contract. Seconded by Mayor Kind. Motion passed 4/0.

At 6:40 p.m., motion was made by Mayor Kind to come out of closed session, seconded by Mayor Zerby. Motion passed 4/0.

10. OFFICERS' CONTRACT

In open session, a motion was made by Mayor Kind to approve the 2018 – 2020, Teamsters 320 officers' Contract. Seconded by Mayor Zerby. Motion carries 4/0.

11. SERGEANTS' CONTRACT

Motion made by Mayor Zerby to approve the 2018-2020 Teamsters 320 sergeants' contract. Seconded by Mayor Kind. Motion carries 4/0.

12. UPCOMING MEETING DATES:

April 11, 2018, July 11, 2018, October 10, 2018

Motion made by Mayor Kind to set dates for the remaining coordinating committee meetings for 2018. Seconded by Mayor Zerby. Motion carries 4/0.

13. SPECIAL EVENT WAGES CONTINUED

- A. Compared proposed new rates to current overtime rates for officers on special events

Motion made by Mayor Kind to decrease legacy rate from \$100 per hour to \$87.50 per hour for 2018, and then \$100 per hour for 2019. As proposed in the memo, accepting the \$150 per hour for non-legacy events. Seconded by Mayor Zerby. Motion carries 4/0.

14. ADJOURNMENT

Motion to adjourn by Mayor Kind, seconded by Councilmember Caron. Motion carries 4/0. Meeting adjourned at 6:47 p.m.

Respectfully submitted,

Laura Holtan
Administrator