

SUMMARY MINUTES

1. CALL TO ORDER – ROLL CALL – APPROVAL OF AGENDA

Mayor De La Vega called the meeting to order at 5:30 P.M.

Present: Committee Members De La Vega, Gaylord and Zerby; Chief of Police Mike Meehan, Administrator Laura Holtan; Excelsior City Manager Luger; Greenwood City Clerk Young; Tonka Bay City Administrator Crawford; and Greenwood Councilmember Bob Quam.

Mayor Zerby moved to approve the agenda. Gaylord seconded. Motion passed 4/0.

2. 2017 HOUSEKEEPING ITEMS

- A. Coordinating Committee Chair
- B. Coordinating Committee Vice-Chair
- C. Coordinating Committee Alternates
- D. Financial depositories
- E. Official Newspaper
- F. Department Legal Counsel

Motion by Zerby to approve housekeeping items A – F. Gaylord seconded. Motion passed 4/0.

3. CONSENT AGENDA

- A. Summary Minutes
 - (1) October 12, 2016 – Quarterly Meeting
- B. Verifieds
 - (1) October – December 2016
- C. 2017 Negotiating Committee – Verbal
 - 1. Lindy Crawford and Greg Lerud

Motion by Gaylord to approve the consent agenda. Councilmember Quam seconded. Motion passed 4/0.

4. MATTERS FROM THE FLOOR – None

5. CHIEF'S UPDATE

- A. Staffing Update
 - Monday, January 9th, the officer position was filled by Adam Moore
 - Currently backgrounding another candidate, hope to have conditional offer out sometime next week.
 - SLMPD will be fully staffed for 2017
 - Will attempt to fill an open part-time CSO position
- B. Video Equipment
 - Current video system not time efficient
 - Looking to move towards body cam video and have an integrated body/dash body system
 - At same time, change booking and intoxilyzer room to have all video saved on one server
 - Soliciting bids at the moment with IT
- C. Portable Videos
 - STX models in 2018 will be no more
 - Will need to purchase new portable radios – model APX 6000
 - Will need 3 part-time CSOs and 4 reserve radios
 - Estimated cost of \$20,000 by the end of 2018
- D. Chief's Salary
 - On hold
 - Lieutenant Salary – Sergeant pay is over Lieutenant
 - Chief Meehan will bring back a recommendation
- E. Building Issues
 - Excelsior Fire concrete issue – thought is that most of the cost is in their bay
 - 2016 – bid came in at \$90,000. Chief Gerber to obtain more bids
 - No further information at this time
 - LED lighting conversion
 - Asked Larry Brown to do a study to see what the cost would be as well as a payout range (i.e. how much in savings after 3 years?)
 - De La Vega mentioned LED's may have side effects such as headaches for some people due to high frequency
- F. End of Year Budget Projections
 - Surplus is around \$125,000. Chief Meehan recommends setting surplus aside for upcoming projects. Looking for direction from the board
 - De La Vega asked about budgeting vs using the surplus funds
 - Meehan said using surplus would be an alternate to having to ask for money
 - Capital Improvement Plan
 - Zerby proposes a CIP
 - De La Vega agreed
 - Administrators to start for future budget – making it a part of the 2018 budget process

- Concrete may be delayed until 2018, although fire wants it done in 2017
 - Looking to put part of surplus in building maintenance as it will cost around \$45,000
- Remaining amount of surplus be put in equipment fund for body cams and radios - \$80,000.00
 - Hennepin County Working Group wanting to narrow it down to as few of vendors as possible
 - Will move money from vehicle fund to equipment for body cams and radios

Quam made motion to approve moving money into equipment fund. Zerby seconded. Motion passed 4/0.

6. ADJOURN

- Motion made by Gaylord to adjourn the meeting. Seconded by Zerby. Motion passed 4/0. Meeting adjourned at 6:23 P.M.

Respectfully submitted,

Laura Holtan
Administration