

SUMMARY MINUTES

1. Convene Coordinating Committee Work Session

Vice-Chair Zerby called the meeting to order at 5:00 p.m.

Present: Vice-Chair Zerby; Committee Members Kind and De La Vega. SLMPD staff Chief Siitari and Administrative Supervisor Nancy Swanson.

Also Present: Deephaven City Clerk Dana Young representing Greenwood; Tonka Bay City Administrator Lindy Crawford; Excelsior City Administrator Kristi Luger.

PERA Appeal Update (Original Agenda Item 5) became Agenda Item 6.
Crime Statistics (Original Agenda Item 6) became Agenda Item 5.

Kind moved, De La Vega seconded approving the agenda with above change. Motion passed 3/0.

2. SLMPD Assessment (Chief's Memo)

Chief Siitari presented his organizational assessment which was discussed at length. There was much discussion regarding the establishment of an Operating Committee similar to that of Excelsior Fire. Committee members remain unsure if formulating an Operating Committee requires an amendment to the JPA. Chief Siitari recommended that a trial period be undertaken before any amendment is made to the JPA.

Chief Siitari brought up officer burnout. The committee was advised there will be no bar cop detail this year due to staffing shortages and bar owners stating they do not see the need. Private security was deemed an option.

Administrative staffing was discussed. Outsourcing of financial and HR functions will be discussed in more depth at budget time.

Question was raised as to the need for an additional patrol officer. Chief says the safety factor, having two officers on duty, and call load dictate the need for another officer. Cannot rely on mutual aid. Cost of adding an additional officer will be addressed in the budget work session.

Chief Siitari was directed to leave his organizational assessment as is as Committee feels it is an effective tool for the hiring process and budget process.

3. Police Chief Hiring Process (Chief's Memo)

Chief Siitari reviewed the upcoming police chief hiring process. Chief Siitari was directed to begin the hiring process by placing an ad with the League of Minnesota Cities tomorrow, May 22nd, with a closing date 3 weeks out (June 12th). Chief Siitari indicated his willingness to extend his contract until new chief is hired.

4. Project Updates (Verbal)

Installation of the new server is just about complete. Vendor advised more hours are needed to complete the installation. Card access and camera system projects are well underway. Garage floor resurfacing was completed last Saturday. However, the Chief was not satisfied with the end result and had the vendor come out and add another two coatings.

5. Crime Statistics (Reports)

Chief Siitari reviewed his memorandum on crime statistics. A request was made for crime statistics indicating crime trends in the four cities.

Kind moved, De La Vega seconded, at 6:20p.m. to go into closed session per Minnesota Statute 13d.05 Subd. 3 to discuss Agenda Item 6 - PERA appeal update. Motion passed 3/0.

6. PERA Appeal Update (Closed Session)

Kind moved, De La Vega seconded, to come out of closed session at 6:35 p.m. Motion passed 3/0.

7. Adjourn

Kind moved, De La Vega seconded to adjourn at 6:36 p.m. Motion carried 3/0.

*Respectfully submitted,
Nancy Swanson*

