

SUMMARY MINUTES

**1. CONVENE MEETING**

Chair De La Vega called the meeting to order at 6:30 P.M.

**A. Roll Call**

Present: South Lake Minnetonka Police Department (SLMPD) Coordinating Committee Members: Chair De La Vega; Vice-Chair Gaylord; Committee Member Kind and Committee Member Zerby; Shorewood City Administrator Bill Joynes; SLMPD Administrative Staff: Interim Chief Pierson, Administrative Supervisor Swanson.

**B. Review Agenda**

**Motion to approve agenda by Mayor Kind/seconded by Mayor Zerby. Motion passed 4/0.**

**2. DISCUSS AND SELECT INTERIM CHIEF OF POLICE**

Motion by Mayor Kind, seconded by Mayor Gaylord, for the SLMPD Coordinating Committee to extend the offer of Interim Chief to Mike Siitari and direct Shorewood City Administrator Bill Joynes to send a letter of agreement (reviewed and signed by Chair De La Vega) that includes the following:

- (1) Salary prorated based on Chief Litsey's salary
- (2) Incidental expenses will be covered.
- (3) Reimbursement for 48 continuing education credits will be covered.
- (4) Liability insurance will be covered.
- (5) 30 day cancellation notice.
- (6) Start date will be Monday, January 26, 2015.
- (7) There will be a guarantee of 6 months and then month to month.

**Motion passed 4/0.**

**3. OTHER MATTERS**

Next meeting date was scheduled for Wednesday, February 11, 2015, at 5:00 p.m.

**4. ADJOURNMENT**

**Mayor Gaylord moved, Mayor Kind seconded motion to adjourn at 6:40 p.m. Motion passed 4/0.**

RESPECTFULLY SUBMITTED,  
Nancy Swanson, SLMPD Administrative Supervisor